

# Notice of Meeting

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## Overview and Scrutiny Management Commission

**Tuesday, 31 July, 2012 at 6.30pm**  
in Council Chamber, Council Offices  
Market Street Newbury

Date of despatch of Agenda: Monday, 23 July 2012

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Elaine Walker on (01635) 519441  
e-mail: [ewalker@westberks.gov.uk](mailto:ewalker@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at  
[www.westberks.gov.uk](http://www.westberks.gov.uk)



WestBerkshire  
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 31 July 2012 (continued)**

**To:** Councillors Brian Bedwell (Chairman), Dominic Boeck, Jeff Brooks (Vice-Chairman), Roger Croft, Marcus Franks, Dave Goff, Margaret Goldie, David Holtby, Mike Johnston, Irene Neill, David Rendel, Tony Vickers, Virginia von Celsing, Quentin Webb and Emma Webster

**Substitutes:** Councillors Peter Argyle, Jeff Beck, Alan Macro, Gwen Mason, Graham Pask, Andrew Rowles, Julian Swift-Hook and Keith Woodhams

**Other Officers & Members invited:**

## Agenda

### Part I

Page No.

1. **Apologies for Absence**  
To receive apologies for inability to attend the meeting (if any),
2. **Minutes** 1 - 6  
To approve as a correct record the Minutes of the meeting of the Commission held on 26 June 2012.
3. **Declarations of Interest**  
To receive any Declarations of Interest from Members.
4. **Actions from previous Minutes** 7 - 8  
To receive an update on actions following the previous Commission meeting.
5. **Items Called-in following the Executive on 19 July 2012**  
To consider any items called-in by the requisite number of Members following the previous Executive meeting.
6. **Councillor Call for Action**  
*Purpose: To consider any items proposed for a Councillor Call for Action.*
7. **Petitions**  
*Purpose: To consider any petitions requiring an Officer response.*



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 31 July 2012 (continued)**

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| 8.  | <b>Key Accountable Measures and Activities 2011/12: Year End Results.</b><br><i>Purpose: To report year end results against the key accountable measures and activities for West Berkshire Council for 2011/12.</i>  | 9 - 44  |
| 9.  | <b>Repair of Pot Holes</b><br><i>Purpose: To receive a report examining the methodology in operation for the repair of pot holes.</i>  | 45 - 66 |
| 10. | <b>Youth Clubs</b><br><i>Purpose: To advise the commission of the process undertaken to manage the transfer of youth clubs from local authority control and the arrangements in place resultantly.</i>   | 67 - 72 |
| 11. | <b>Housing and Homelessness</b><br><i>Purpose: To consider the factors contributing to an increase in homelessness.</i>  |         |
| 12. | <b>Overview and Scrutiny Management Commission Annual Report</b><br><i>Purpose: To receive the Scrutiny Annual Report 2011/12.</i>   | 73 - 82 |
| 13. | <b>Health Scrutiny Panel</b><br><i>Purpose: To provide an update on the work of the Health Scrutiny Panel.</i>   | 83 - 84 |
| 14. | <b>Resource Management Working Group</b><br><i>Purpose: To provide an update on the work of the Resource Management Working Group.</i>   | 85 - 88 |
| 15. | <b>West Berkshire Forward Plan August 2012 to November 2012</b><br><i>Purpose: To advise the Commission of items to be considered by West Berkshire Council from August 2012 to November 2012 and decide whether to review any of the proposed items prior to the meeting indicated in the Plan.</i> | 89 - 94 |
| 16. | <b>Overview and Scrutiny Management Commission Work Programme</b><br><i>Purpose: To receive, agree and prioritise the work programme of the Commission, the Health Scrutiny Panel and the Resource Management Working Group for the remainder of 2012/13.</i>  | 95 - 98 |

Andy Day  
Head of Strategic Support

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 31  
July 2012 (continued)**

If you require this information in a different format, such as audio tape, or in another language, please ask an English speaker to contact Moira Fraser on telephone (01635) 519045, who will be able to help.